

Teachers Annual Report

To County Superintendent and Secretary

Sec. 294.5, Code of Iowa: The teacher shall file with the county superintendent such reports and in such manner as he may require.

Bette O'Connor
Teacher.

Name or No. of District 3
Kind of District (Independent or Subdistrict) Sub

Township Winfield County Scott
Director Wm. Linn

TO TEACHERS: If this report is made up in duplicate, one copy filed with the secretary and one with the county superintendent together with any additional reports required by the superintendent, the teacher has complied with the above section of the Code. The secretary usually withholds the last month's salary until all reports are properly filed. Teachers cannot be too careful in this matter and an accurate report, neatly written in ink, is a credit to any teacher. In case of doubt regarding any item in this blank it is advisable to consult your superintendent before proceeding. If three copies of the report are furnished one copy may be used as a preliminary or pencil copy to be carefully checked up before the two ink copies are made.

Filed _____
Report of _____
Year Commencing Aug. 29 1955
And Ending May 18 1956
Full length of the year 9 1/2 Months
Number of days school was actually in session 179
Number of days school was closed for —

Institute _____
Thanksgiving _____
Christmas _____
Bad Weather and Roads _____
Epidemics _____
Other Reasons _____

Number days made up _____

Teacher's Salary: \$300.00 per month for 9 1/2 months
per month for _____ months

President of Board John Nanger
Secretary of Board Genevieve Cottrell

*WHOLE NUMBER ENROLLED DURING THIS YEAR, BY GRADES

GRADE	1	2	3	4	5	6	7	8	Total
BOYS	1		1	1		1	2	1	7
GIRLS			2		2	1		1	6
TOTAL	1		3	1	2	2	2	2	13

SUMMARY OF SCHOOL RECORD

	Boys	Girls	Total
1. Whole number enrolled during year			
a. Resident pupils	7	6	13
b. Non-resident pupils			
2. No. of pupils previously enrolled in another school in the state during this year			
3. Aggregate of days present			
a. Resident pupils	1026	1188 1/2	2214 1/2
b. Non-resident pupils			
4. Aggregate of days absent (x)	48	64 1/2	112 1/2
5. Average daily attendance			
a. Resident pupils	9.7	6.6	12.3
b. Non-resident pupils			
6. Number of cases of tardiness	22	28	50
7. Number of pupils promoted from the Eighth Grade	1	1	2
8. Number enrolled between 7 and 16	7	6	13
9. Names of persons 7 to 16 who attended less than 24 weeks of school during the year:			

NAME	AGE	REASON FOR NON-ATTENDANCE

HONOR ROLL

Names of Pupils who have been neither absent nor tardy for the entire year

NAME	ADDRESS
<u>Nancy Herington</u>	<u>Donahue Iowa</u>

EXPLANATION OF SUMMARY OF SCHOOL RECORD

(The numbers of these paragraphs correspond to the numbers in the Summary)

- Count each pupil whose name appears on the roll regardless of whether or not he is enrolled at the close of the year. These figures should be the same as the totals under "Enrollment by Grades."
- If there are pupils in school who are classed as "Beginners" or "Sub-primary" they should be counted as enrolled in Grade 1.
- To avoid duplication in state totals you must list only pupils who have been previously enrolled in another school township, city or rural independent or consolidated districts, or parochial schools within this year.
- Bring the figures forward from the totals of Columns 13 and 14 on opposite page. Total Boys and Girls.
- Bring the figures forward from the totals of Columns 15 and 16 on opposite page. Total Boys and Girls.
- Divide the figures in Item 3 by the actual number of days taught, carrying to the nearest tenth.
- Bring the figures forward from the totals of Column 17 on opposite page.
- 8 & 9. This information is needed as a check-up on any non-compliance with the Compulsory Attendance Law. Include all those who have reached the age of 7 but have not reached the age of 16. List names in the space provided. Any pupil who is of irregular classification should be counted in the grade where he has the major portion of his work.
- Rules vary in regard to pupils being dropped from the roll. Number of days absent depends upon the rule used. An old custom has been to drop a pupil after three consecutive days absence; another rule is to continue the name on the roll until it is known that the pupil is not returning to school, in which case he is dropped immediately. Do not hazard a guess on this matter but follow the instructions of your County Superintendent.

SUPPLY NECESSARY INFORMATION BY FILLING IN THE FOLLOWING BLANKS

- The laws of Iowa specifically require instruction in the following subjects. Have you given instruction in:
 - American Citizenship? yes
 - Physiology and Hygiene with special reference to stimulants and narcotics? yes
 - Elements of Vocal Music? yes
 - Physical Education, 50 minutes per week? yes
 - Constitution of U. S. and Iowa, in the eight grade? yes
 - History of Iowa? yes
- Give the facts regarding any special funds raised by voluntary effort for the benefit of your school; total amount raised, for what purpose used, balance on hand. Who has charge of the balance? _____
- Have you made it a regular practice to display the flag each day when weather was favorable? yes
If not, state the reason _____
- Number of growing trees on the school ground? 5
- What is the condition of the out-buildings? fair
 - Boys: _____
 - Girls: _____
 - Fuel house: _____
- Give any suggestions you can regarding the most urgent needs for improvements about the school building, out-buildings and grounds. _____
- Give suggestions regarding the most urgent needs for school equipment, supplies or instructional helps. _____
- If you wish to recommend to the county board of education the purchase of certain library books for your school, give titles below. _____

Remarks relative to library books, supplies and equipment needed, reasons for retaining pupil in grade, etc.

Some needed I would like to recommend are:
desks that are adjustable for primary seating.
new flag
door mat - preferable metal
thermometer
drinking fountain
pencil sharpener
dust pan
latches for out buildings

Report of Classification, Standing, Advancement and Attendance

Of School District Name or Number #3 Township of Winfield County of Scott
 For the School Year Commencing August 29, 1955, and Ending May 18, 1956
 Form 11-C8, The Hoermann Press, Dubuque, Iowa (S148)

Bette O'Connor Teacher

Report of Attendance
 in Days for
 6 Weeks Periods
 Days Act. Taught 119

SUMMARY
 OF
 ATTENDANCE

ACHIEVEMENT
 Indicate grades as advised by County Superintendent.

1. Name of Pupil Attending School.

Non-Resident
 Pupils (X)

Sex, B. or G.

Age

Date of Birth

Grade

PERIODS

1st

2nd

3rd

4th

5th

6th

7th

8th

9th

10th

11th

12th

13th

14th

15th

16th

17th

18th

19th

20th

21st

22nd

23rd

24th

25th

26th

27th

28th

29th

30th

31st

32nd

1 Girls

2 Quinn, Kathleen

3 Fick, Nelda

4

5 Quinn, Elizabeth

6 Fick, Georgia

7

8 Fick, Xaron

9 Herington, (Helberg) Nancy

10

11

12 Boys

13 Campbell, Jim

14 Stock, Eric

15

16 Herington, (Helberg) Donald

17 Campbell, Philip

18

19 Bopp, Larry

20 Campbell, Stanley

21

22 Quinn, Tommy

23

24

25

TUITION PUPILS: List below names of non-resident pupils and name their resident district.

List pupils gained or lost since school opened. Enter the date of each in the proper place. Give school from which received and the one to which moved.

NAME

HOME DISTRICT

Dropped

Entered

Name

From School

To School

Explanation, (Kindly Read and Observe)

In Column A, show with (X) the pupils who reside outside the boundaries of the district or sub-district.
 In Column 2, give age at time pupil enrolled. In Columns 3, 4 and 5 date of birth, month, day and year. In Column 6, give grade at the beginning of the year. As the record is kept by periods of six weeks enter the days attended in Columns 7 to 12 inclusive. The maximum attendance in a six weeks period is 30 days. Count only the actual number of days school was in session.
 In Columns 13 to 18, under B, give figures for BOYS; under G, give figures for GIRLS.
 Total Columns 13 to 18 and carry these totals to the proper spaces under SUMMARY OF SCHOOL RECORD on the opposite side of this blank. In Columns 19 to 30 give a

grade in each subject pursued which is the AVERAGE of the grades given for the year on the pupil's report card. In Columns 31 and 32 give the facts about promotion. In case of non-promotion write the words, "Not Promoted" or state any condition to promotion.
 If the enrollment of the school is small, the appearance of the report may be improved by entering the names on alternate lines. If you are furnished with three copies of the blank it is suggested that you make out one copy in pencil. Check this over carefully until certain of its accuracy, then make two ink copies, one for the county superintendent and one for the secretary of the school board.
 Note: Read paragraph marked (x) on opposite page.

Teachers Annual Report

To County Superintendent and Secretary

Sec. 294.5, Code of Iowa: The teacher shall file with the county superintendent such reports and in such manner as he may require.

Mrs. Eleanor Connell
Teacher.

Name or No. of District No. 4

Kind of District (Independent or Subdistrict) Sub District

Township Winfield County Scott

Director Mrs. J. E. C. Hansen

TO TEACHERS: If this report is made out in duplicate, one copy filed with the secretary and one with the county superintendent together with any additional reports required by the superintendent, the teacher has complied with the above section of the Code. The secretary usually withholds the last month's salary until all reports are properly filed. Teachers cannot be too careful in this matter and an accurate report, neatly written in ink, is a credit to any teacher. In case of doubt regarding any item in this blank it is advisable to consult your superintendent before proceeding. If three copies of the report are furnished one copy may be used as a preliminary or pencil copy to be carefully checked up before the two ink copies are made.

Filed May - 21 - 1956

Report of Year Commencing August 29 1955

And Ending May 17 1956

Full length of the year 9 1/2 Months

Number of days school was actually in session 178 1/4

Number of days school was closed for —

Institute 1

Thanksgiving 2

Christmas 6

Bad Weather and Roads 0

Epidemics 0

Other Reasons 0

Number days made up 0

Teacher's Salary:

\$360 per month for 9 1/2 months

per month for 0 months

President of Board William Quinn

Secretary of Board Genevieve Stitham

*WHOLE NUMBER ENROLLED DURING THIS YEAR, BY GRADES

GRADE	1	2	3	4	5	6	7	8	Total
BOYS	2	2			2	2	3	2	13
GIRLS		2				5		1	8
TOTAL	2	4			2	7	3	3	21

SUMMARY OF SCHOOL RECORD

	Boys	Girls	Total
1. Whole number enrolled during year			
a. Resident pupils	13	8	21
b. Non-resident pupils	0	0	0
2. No. of pupils previously enrolled in another school in the state during this year	1	1	2
3. Aggregate of days present	2089 3/4	1251 3/4	3341 1/2
a. Resident pupils	2089 3/4	1251 3/4	3341 1/2
b. Non-resident pupils	0	0	0
4. Aggregate of days absent (x)	120	69 3/4	189 3/4
5. Average daily attendance	12.73	7.62	19.75
a. Resident pupils	12.73	7.62	19.75
b. Non-resident pupils			
6. Number of cases of tardiness	11	4	15
7. Number of pupils promoted from the Eighth Grade	2	1	3
8. Number enrolled between 7 and 16	10	7	17
9. Names of persons 7 to 16 who attended less than 24 weeks of school during the year:			

NAME	AGE	REASON FOR NON-ATTENDANCE

HONOR ROLL

Names of Pupils who have been neither absent nor tardy for the entire year

NAME	ADDRESS
William Sheets Jr.	Long Grove, Iowa
Ethel M. Duke	Long Grove, Iowa

EXPLANATION OF SUMMARY OF SCHOOL RECORD

(The numbers of these paragraphs correspond to the numbers in the Summary)

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If there are pupils in school who are classed as "Beginners" or "Sub-primary" they should be counted as enrolled in Grade 1.

2. To avoid duplication in state totals you must list only pupils who have been previously enrolled in another school township, city or rural independent or consolidated districts, or parochial schools within this year.

3. Bring the figures forward from the totals of Columns 13 and 14 on opposite page. Total Boys and Girls.

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5. Divide the figures in Item 3 by the actual number of days taught, carrying to the nearest tenth.

6. Bring the figures forward from the totals of Column 17 on opposite page.

8 & 9. This information is needed as a check-up on any non-compliance with the Compulsory Attendance Law. Include all those who have reached the age of 7 but have not reached the age of 16. List names in the space provided. Any pupil who is of irregular classification should be counted in the grade where he has the major portion of his work.

(x) Rules vary in regard to pupils being dropped from the roll. Number of days absent depends upon the rule used. An old custom has been to drop a pupil after three consecutive days absence; another rule is to continue the name on the roll until it is known that the pupil is not returning to school, in which case he is dropped immediately. Do not hazard a guess on this matter but follow the instructions of your County Superintendent.

SUPPLY NECESSARY INFORMATION BY FILLING IN THE FOLLOWING BLANKS

1. The laws of Iowa specifically require instruction in the following subjects. Have you given instruction in:

American Citizenship? yes

Physiology and Hygiene with special reference to stimulants and narcotics? yes

Elements of Vocal Music? yes

Physical Education, 50 minutes per week? yes

Constitution of U. S. and Iowa, in the eighth grade? yes

History of Iowa? yes

2. Give the facts regarding any special funds raised by voluntary effort for the benefit of your school; total amount raised, for what purpose used, balance on hand. Who has charge of the balance? C. F. A. has raised some money used for Chicago trip.

3. Have you made it a regular practice to display the flag each day when weather was favorable? yes

If not, state the reason.

4. Number of growing trees on the school ground? 0

5. What is the condition of the out-buildings?

Boys: Excellent

Girls: Excellent

Bus: Good

6. Give any suggestions you can regarding the most urgent needs for improvements about the school building, out-buildings and grounds.

Many improvements are to be made.

7. Give suggestions regarding the most urgent needs for school equipment, supplies or instructional help.

Quite well supplied.

8. If you wish to recommend to the county board of education the purchase of certain library books for your school, give titles below.

Remarks relative to library books, supplies and equipment needed, reasons for retaining pupil in grade, etc.

Secretary

Scott

19 [illegible]

TUITION PUPILS: List below names of non-resident pupils and name their resident district.

List pupils gained or lost since school opened. Enter the date of each in the proper place. Give school from which received and the one to which moved.

NAME	HOME DISTRICT	Dropped	Entered	Name	From School	To School
			Feb. 6-56	Nancy Seligman	Wilton Junction	Winfield No. 9.
			Feb. 9-56	Rand Seligman	Wilton Junction	Winfield No. 9.

Explanation, (Kindly Read and Observe

In Column A, show with (X) the pupils who reside outside the boundaries of the district or sub-district.

In Column 2, give age at time pupil enrolled. In Columns 3, 4 and 5 date of birth, month, day and year. In Column 6, give grade at beginning of the year. In Column 7, give number of days of school attendance in the six weeks ending in the month of June, inclusive. The maximum attendance in a six weeks period is 30 days. Count only the actual number of days of school attendance.

In Columns 13 to 16, under B, give figures for BOYS; under G, give figures for GIRLS.

In Columns 13 to 18 and carry these totals to the proper spaces under SUMMARY OF SCHOOL RECORD on the opposite side of this blank. In Columns 19 to 30 give a

grade in each subject pursued which is the AVERAGE of the grades given for the year on the pupil's report card. In Columns 31 and 32 give the facts about promotion. In case of non-promotion write the words, "Not Promoted" or state any condition to promotion.

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Note: Read paragraph marked (x) on opposite page

To County Superintendent and Secretary

Mrs Rose Kleinsmith
Teacher.

Secretary of Board _____

GRADE	1	2	3	4	5	6	7	8	Total
BOYS	0	2	6	0	0	2	1	1	12
GIRLS	0	0	1	0	1	0	0	4	6
TOTAL	0	2	7	0	1	2	1	5	18

	Boys	Girls	Total
1. Whole number enrolled during year			
a. Resident pupils	12	6	18
b. Non-resident pupils	0	0	0
2. No. of pupils previously enrolled in another school in the state during this year	0	0	0
3. Aggregate of days present	2014	1017	3031
a. Resident pupils	2014	1017	3031
b. Non-resident pupils	0	0	0
4. Aggregate of days absent (x)	129	57	186
5. Average daily attendance	11.3	5.7	16.5
a. Resident pupils	11.3	5.7	16.5
b. Non-resident pupils	0	0	0
6. Number of cases of tardiness	6	0	6
7. Number of pupils promoted from the Eighth Grade	1	4	5
8. Number enrolled between 7 and 16	12	6	18

NAME	ADDRESS
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John Shannon Long Grove, Ia

(x) Rules vary in regard to pupils being dropped from the roll. Number of days absent depends upon the rule used. An old custom has been to drop a pupil after three consecutive days absence; another rule is to continue the name on the roll until it is known that the pupil is not returning to school, in which case he is dropped immediately. Do not hazard a guess on this matter but follow the instructions of your County Superintendent.

On School District Name or Number #5 Township of Winfield County of Scott
For the School Year Commencing August 29, 19 55, and Ending May 21, 19 56
Form 11-C6, The Hoeermann Press, Dubuque, Iowa (5148)

On School District Name or Number #5 Township of Winfield County of Scott
For the School Year Commencing August 29, 19 55, and Ending May 21, 19 56
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